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FAQ after the workshop with the CPAM of Paris – *Mutation*

1. Who is concerned by this change of health insurance fund (*mutation*) to the CPAM of Paris?

You are concerned by this change of health insurance fund (*mutation*) to the CPAM of Paris if (all conditions must be met):

- ⊗ You are a foreign citizen (from outside Europe) with a "*Passeport Talent*" residence permit;
- ⊗ You are currently employed in France and have an employment contract (doctoral contract, CIFRE, postdoc, researcher contract...) with a hosting agreement ("Convention d'accueil");
- ⊗ You have already obtained a permanent social security number and are currently affiliated with your local CPAM or MGEN.

The following **are not concerned** by this *mutation* to the CPAM of Paris:

- ⊗ PhD students with "Student" status;
- ⊗ PhD students and researchers with "*Passeport Talent chercheur*" status, doing their studies or research **with a scholarship**, who are therefore **not employed in France**;
- ⊗ PhD students and researchers of Algerian nationality, holding a "**Scientifique-chercheur**" or "**conjoint de scientifique**" residence permit.

2. I hold a "*Passeport Talent*" visa/residence permit as a PhD student or as a researcher employed in France, and I have never been affiliated before. I do not have a social security number yet. What should I do?

If you have never been affiliated to the social security system and currently have a "*Passeport Talent chercheur*" visa/residence permit as part of your **work contract in France**, you will have to apply for affiliation directly with the Paris CPAM and will not be affected by this *mutation*. You have two options, depending on your employer:

- ⊗ Either your employer (HR) carries out your first online affiliation on the employer platform;
- ⊗ Or your employer is unable to carry out your first affiliation for you, and so you will have to send a paper application to the CPAM of Paris, by filling in the [Cerfa form n° 15763*02](#) and sending the required supporting documents (p.2), as well as enclosing a copy of your hosting agreement.

The documents required are listed on page 2 of [Cerfa form no. 15763*02](#). Please ensure that official documents are legible, as they may be refused if they are of poor quality, blurred or unframed.

To affiliate a spouse holding a "*Passeport Talent Famille*" residence permit, he or she must also fill in the [Cerfa form no. 15763*02](#), add the required supporting documents (p.2) and enclose a copy of your hosting agreement, in order to send a complete paper application to the CPAM of Paris.

To affiliate your minor children, you will need to fill in [Cerfa form no. 14445*02](#), together with the required supporting documents.

If you have any questions, please contact your Euraxess Center.

3. I hold a "*Passeport Talent*" visa/residence permit as a PhD student or as a researcher employed in France, and I have a *Numéro d'Identifiant d'Attente (NIA)*

If you are currently in the process of being affiliated with your local CPAM, you will need to wait until you have obtained your permanent social security number and until your affiliation has been fully completed before requesting a change of status to the Paris CPAM, if you are concerned by this *mutation*.

The *mutation* request must be sent with the copy of a visa or residence permit bearing the mention "*Passeport Talent*" or "*Passeport Talent Famille*".

The conditions to get affiliated with the CPAM of Paris are explained in question 1.

4. I am employed in France and currently awaiting my "*Passeport Talent Chercheur*" residence permit after a change of status/or in possession of a *récépissé*. Should I wait until I have received my residence permit (residence card) before sending my *mutation* request?

Yes, it is mandatory to wait until you have obtained your "*Passeport Talent*" residence card before sending in your complete *mutation* request. You are not concerned if you currently have a validated VLS-TS "*Passeport Talent*".

The conditions to get affiliated with the CPAM of Paris are explained in question 1.

5. When should I send my *mutation* request to the CPAM of Paris?

You will need to send your *mutation* request to the CPAM of Paris, if this procedure concerns you, **as soon as you have gathered all the required documents**, including a copy of your "*Passeport Talent*" residence permit, the hosting agreement and a document related to your work in France (copy of your employment contract + 1st pay slip).

The conditions to get affiliated with the CPAM of Paris are explained in question 1.

6. How do I request my *mutation* to the CPAM of Paris?

You will need to gather all the required documents, including a copy of your "*Passeport Talent*" residence permit, the hosting agreement and a document related to your work in France (copy of your employment contract + 1st pay slip) as well as a personal RIB/IBAN (in France).

To request a *mutation* to the CPAM of Paris, you will have to send a paper application, including the [mutation application form](#) and the requested documents listed above, to the following address:

Assurance Maladie de Paris
SRI/Talents
75948 Paris Cedex 19

It is not necessary to send the paper application by registered post with acknowledgement of receipt.

If your address has changed since you first applied to your local CPAM, please change it on your [Ameli account](#) before transferring to the CPAM of Paris.

The conditions to get affiliated with the CPAM of Paris are explained in question 1.

7. How long does the procedure for the *mutation* request to the CPAM of Paris take to become effective?

Depending on the period, the procedure for *mutation* request to the CPAM of Paris takes about 15 working days, provided that the paper application received is complete.

The conditions to get affiliated with the CPAM of Paris are explained in question 1.

8. How should a spouse of a "Passeport Talent" holder or a "Passeport Talent Family" VLS-TS or residence permit holder get affiliated to the CPAM of Paris? (First affiliation or *mutation*)

To affiliate a spouse with a "Passeport Talent Famille" VLS-TS or residence permit, he or she must complete the [Cerfa form n° 15763*02](#), add the requested supporting documents (p.2) and attach a copy of your hosting agreement, and send the paper documents to the following address :

Assurance Maladie de Paris
SRI/Talents
75948 Paris Cedex 19

To affiliate your minor children, you will need to fill in the [Cerfa form no. 14445*02](#) and send it to the same address, together with the documents of the parent to whom the children will be attached.

If your address has changed since you first applied to your local CPAM, please change it on your [Ameli account](#) before transferring to the CPAM of Paris.

The conditions to get affiliated with the CPAM of Paris are explained in question 1.

9. Some of my documents sent to the CPAM have been rejected for various reasons (layout, document quality, etc.). What should I do to ensure that my documents are accepted?

Contact your Euraxess Center. If necessary, a specific procedure will be initiated with the CPAM of Paris.

10. I am employed in France with a "Passeport Talent" VLS-TS or residence permit, and I forgot to request my *mutation* to the CPAM of Paris after my change of status. My employment contract is still ongoing. Should I still request my *mutation*, even if it's late?

Yes, all holders of a "Passeport Talent" residence permit employed in France must be affiliated with the CPAM of Paris, regardless of the duration of their contract. You should apply for a *mutation* as soon as possible, once you have all the necessary documents.

Please, contact your Euraxess Centre. If necessary, a specific procedure can be launched with our contact from the CPAM of Paris.

11. An administration other than the CPAM registered me and requested a social security number, which was then sent to me. However, the CPAM does not recognize this number. What should I do now?

If your social security number is not recognized by the CPAM, it is likely that your application has been unsuccessful. You will need to register again, either through your employer's HR department, or by sending in a paper file.

12. I am currently a beneficiary of the CSS (complementary health insurance), valid for a maximum of 12 months. Will my rights be maintained if I change CPAM?

Yes. As long as the CSS remains valid, the rights are maintained in the event of a *mutation* of CPAM.

13. I used to be affiliated with the MGEN, so I don't have access to the Ameli platform. Will this be a problem when I send my *mutation* request to the CPAM of Paris? How do I update my account and access Ameli after being affiliated with MGEN?

The fact that you won't be able to access Ameli until your *mutation* to the CPAM of Paris is complete is not an issue. If you have never had an Ameli account before you will first need to follow the procedure for sending in the paper transfer request file, and then you will receive an Ameli login enabling you to create your account.

14. I have received a permanent social security number (XXX) but I cannot access my Ameli account. How can I retrieve my Ameli account or open an account for the first time?

If you have never created an Ameli account before, please go to <https://www.ameli.fr/> and click on "Compte Ameli". You will then be redirected to the Ameli login portal, where you can create an account by clicking on "Create your account".

If you have already created an Ameli account, you will need to click on "You already have an Ameli account", and enter your password, or on "Forgotten password" if you wish to reset your password.

If you have requested Ameli assistance for login problems, or if the CPAM provides you with a temporary code, please click on "You already have an Ameli account" and enter your social security number and temporary code in the "my password" section.

If you can't create your account, call 3646 (landline in French) or 09 74 75 36 46 (landline in English).

My carte vitale: Remember to update your carte vitale if you change your address, contact details or social security/complementary health insurance. You can update your card at a pharmacy or CPAM reception desk.